

# ACCEPTABLE USE AGREEMENT

## (Pupils and Parents/Carers)

### Acceptable use of the school's ICT systems and internet for pupils and parents/carers

#### When using the school's ICT systems and accessing the internet in school, children will not:

- Use them for a non-educational purpose
- Use them without a teacher being present, or without a teacher's permission
- Access any inappropriate websites
- Access social networking sites
- Use chat rooms
- Open any attachments in emails, or follow any links in emails, without first checking with a teacher
- Use any inappropriate language when communicating online, including in emails
- Share passwords with others or log in to the school's network using someone else's details
- Give personal information (including my name, address or telephone number) to anyone without the permission of teachers or parents/carers
- Arrange to meet anyone offline without first consulting parents/carers, or without adult supervision

The school will monitor the websites the children visit.

The children will immediately let a teacher or other member of staff know if they find any material which might upset, distress or harm themselves or others.

**Parent/carer agreement:** Parents/ carers agree that their child/ children can use the school's ICT systems and internet when appropriately supervised by a member of school staff. They agree to the conditions set out above for pupils using the school's ICT systems and internet, and for using personal electronic devices in school, and will make sure their child/ children understands these.

As part of the St. Mary's community, parents/ carers are expected to engage in social media in a positive, safe and responsible manner at all times. They understand the guidance on parental use of mobile devices, the internet and social media, as outlined in the Online Safety Policy, and they will adhere to these.

Pupil Name:

Parent/Carer Name:

Signed:

Date: